

Miscellaneous Circulation Policy

This policy includes, but is not limited to, outdoor sports equipment, tools, bakeware, craft kits, etc. They are cataloged under “Library of Things” at the circulation desk.

These items are available so that library patrons will have access to unique things not typically borrowed from a library. The patron shall not attempt to make any modifications to the items.

ECL is not responsible for any liability, damage or expense resulting from the use or misuse of these items. The user acknowledges and accepts all risks associated with the use of these items. There is no warranty, express or otherwise

Checking Out:

- Only current ECL cardholders in good standing may borrow these items. Good standing is defined as a patron who has returned items on time and without damage for the past six months. A new cardholder will have the opportunity to check out items after a two-month trial. The borrower must be at least 18 years old.
- Library staff will verify that these items are in good working order at the time of checkout.
- The checkout limit is for a one-week period and is NOT renewable.
- After 7 days overdue, the patron account will be blocked until the item(s) is returned.
- ECL reserves the right to refuse service to anyone who abuses equipment or returns an item late more than twice.
- Once an item is checked out, it becomes the financial responsibility of the patron until it is returned to library staff.

Checking In:

Library staff will verify the item is in operating condition and do a visual check to ensure that all components are returned in good condition. Any item too large for the drop box must be returned during regular business hours.

Fees and Liabilities:

- Late fines will be assessed at the rate of \$10 per day on anything valued at \$100 or more. There is no grace period for these items.
- Patron is responsible for the full replacement cost of the item in the event of damage, lost, stolen, or otherwise not returned.

Outdoor Sporting Equipment:

In addition to the above statements

- Patron accepts full responsibility for care of the outdoor sporting equipment during check-out and agrees not to alter the equipment in any manner.
- Patron must obey traffic and bicycle path rules and courtesies, as well as follow City of Elgin and State of Oklahoma bicycle regulations.
- Use of a helmet is strongly encouraged and will be provided with every bicycle check-out.
- A bicycle lock will be provided with each bicycle checkout. When left unattended, the bicycle must be locked and secured.
- Patron agrees to treat bicycles in a safe and proper manner. Serious off-road terrain, “trick” riding, jumping of the bicycle, pulling or carrying any other person while using the bicycle is prohibited.
- Patron must obey all lake regulations and courtesies if using a kayak. Life jackets must be worn while kayaking. We have three (3) sizes available that will fit most. If the ones we provide don't fit, the patron must supply their own.
- Patron will not use the paddle to push off the bottom, as it breaks the ends of the paddles.
- Patron will not drag the kayak across gravel, pavement, or concrete, as it causes holes.
- When left unattended, the kayak must be secured.
- All borrowers must sign a Liability Waiver each time they check out any outdoor sporting equipment